



Maidstone Primary School

Telephone (032) 9441502

P O Box 16

Fax (032) 9450791

MAIDSTONE 4380

Email:maidstoneps@telkomsa.net

ADMISSION OF LEARNERS POLICY

(Adopted October 2018)

1. APPLICATION FOR ADMISSION TO MAIDSTONE PRIMARY SCHOOL

1.1 The School Governing Body has approved and adopted the Application for Admission Form to which this Admission of Learners Policy is annexed.

1.2 Applications for admission will not be considered unless made by one of the following persons:

1.2.1 Both the parents of the learner in the event of both parents being alive; or

1.2.2 The parent of the learner in the event of the other parent being deceased; or

1.2.3 The legal guardian(s) or other person appointed by Court Order to act as custodian of the learner.

1.3 Incomplete application for admission forms and application for admission forms which are not accompanied by the pre-requisite documentation will not be considered.

1.4 The application for admission is to be made to the Principal of Maidstone Primary School by the end of March for siblings and by end May for all other applicants in the year preceding the year of enrolment applied for in respect of Grade 1 learners.

1.5 The application for admission other than a Grade 1 learner is to be made to the Principal of Maidstone Primary School 3 months before the date of admission applied for.

1.6 The application for admission form is to be duly signed by the person / persons making application for the admission of the learner.

2. PREFERENTIAL CONSIDERATIONS FOR APPLICATIONS FOR ADMISSION OF A LEARNER

2.1 The School Governing Body has determined that the language of learning and teaching at Maidstone Primary School to be English. Consequently, applications for admission of learners who are able to accept tuition in English will receive preferential consideration, subject to what is contained below.

2.2 Learners of siblings already admitted at the Maidstone Primary School will receive preferential consideration.

2.3 Applications for admission of learners enrolled at Hillbilly Pre Primary School will most likely receive preferential enrolment.

2.4 The School Governing Body has determined that applications for admission of learners will be considered and given preference to ensure an acceptable balance between male and female learners in each grade.

3. AGE REQUIREMENTS FOR ADMISSION OF A LEARNER

The legal age for admission into grade one is 6 years.

4. REGISTER OF ADMISSION APPLICATIONS

4.1 The Principal of Maidstone Primary School is to keep a register of all applications for admission of a learner in accordance with the Provisions of the South African Schools Act.

4.2 Unsuccessful applications for admission of a learner are to be recorded chronologically on a waiting-list.

5. NOTIFICATION OF ACCEPTANCE OR REJECTION

The learner's parent(s) / guardian(s) / custodian(s) will be advised of the outcome of the application for admission of the learner, in writing, once the application has been considered.

6. CAPACITY

The School Governing Body has determined that the capacity of Maidstone Primary School is as follows:

Total number of learners in grade 1 - 7 will be a maximum of 30 learners per class.

8. CODE OF CONDUCT & SCHOOL RULES

The application for admission of a learner form will be accompanied by a copy of the Code of Conduct and School Rules of Maidstone Primary School, and the Admission of Learners Policy of the Maidstone Primary School.